

## Undergraduate Scholarship Application Checklist

Use this checklist to keep track of your progress in assembling, uploading, and completing your scholarship application package. *All supporting uploads must be in PDF format for upload.*

### All scholarships require the following:

	<i>PDF Created</i>	<i>PDF Uploaded</i>
<input type="checkbox"/> Current Resume or CV	_____	_____
<input type="checkbox"/> Scholarship Awards Worksheet	_____	_____
<input type="checkbox"/> Personal Statement Worksheet	_____	_____
<input type="checkbox"/> Unofficial UNM Transcript	_____	_____
<input type="checkbox"/> Transfer Student Transcript (If applicable) <i>Combine multiple transfer transcripts into one PDF file.</i>	_____	_____

### Scholarships based on financial need criteria require:

*FAFSA scores are awarded mid-February, 2017. If you do not have your FAFSA score by then, contact the Financial Aid office at 505-277-8900 for assistance.*

- FAFSA Score (EFC) \_\_\_\_\_
- Included EFC on scholarship application
- Email EFC to [jalgermissen@unm.edu](mailto:jalgermissen@unm.edu)
- Alternate Statement of Need Worksheet \_\_\_\_\_

### All scholarships require two Letters of Recommendation:

*If you have not received notification that we received your letter of recommendation by Friday, Feb. 24 at your supplied email address, contact your reference to check the status of their recommendation.*

- Reference 1:** Reference's Name \_\_\_\_\_
- Email \_\_\_\_\_
- Reference received online submission link
- Applicant received notification email that the recommendation has been received
- Reference 2:** Reference's Name \_\_\_\_\_
- Email \_\_\_\_\_
- Reference received online submission link
- Applicant received notification email that the recommendation has been received